**Test Plan for OrangeHRM website**



OrangeHRM

| **Master Test Plan** |
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**Created By :**

Mai Okasha

Saif Araj

Zaid Jaber

Lina Shaqoura

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3. **Introduction**

This document provides the overall testing strategy and approach required to ensure that the requirements of the **OrangeHRM** are tested adequately and that the required levels of quality and reliability of the software deliverables are attained.

1. **Objectives**

The goal of this test plan is to identify and eliminate defects in

The OrangeHRM system before released to ensure a stable and

user-friendly application. This will be achieved by validating

that all functional and user interface requirements are met

defined specifications.

1. **Test Approach**

The project is based on functional testing, including Exploratory, u Smoke, and Sanity testing.

All tests will be performed manually with daily iterations as per u cycles at the end of each day. The specific requirements for u u those iterations will be delivered to the team and tested.

1. **Scope**

**4.1 In Scope**

* **My Info Module ( EES View )**

· Photograph

· Contact Details

· Emergency Contact

· Dependents

· Immigration

· Job

· Salary

· Report To

· Qualifications

· Membership

* **Admin Module**

**· User Management Module**

**· Job Module**

* Job Titles
* Pay Grades
* Employment Status
* Job Categories
* Work Shifts

**· Organization Module**

· General Details

· Locations

· Structure

**· Qualifications Module**

* Skills
* Education
* License
* Languages
* Memberships

**4.2 Out of Scope**

* HR Admin Account
* Localization
* API Testing
* Backup Testing
* Performance Testing

1. **Test Deliverables**

**5.1 Before Testing**

Test Cases, RTM, and Test Plan.

**5.2 During Testing**

Test Cases, Test Data & Bug Reports.

**5.3 After Testing**

Test Summary Report.

1. **Schedule**

**1.1 Employee**

| **Task** | **Duration** | **Start Date** | **End Date** |
| --- | --- | --- | --- |
| User Management Module | 2 Days | *22 Jun 2025* | *24 Jun 2025* |

**1.2 HR Admin**

| **Task** | **Duration** | **Start Date** | **End Date** |
| --- | --- | --- | --- |
| User Management Module | 2 Days | *22 Jun 2025* | *24 Jun 2025* |
| Job Module | 2 Days | *22 Jun 2025* | *24 Jun 2025* |
| Organization Module | 2 Days | *22 Jun 2025* | *24 Jun 2025* |
| Qualification Module | 2 Days | *22 Jun 2025* | *24 Jun 2025* |

1. **Roles & Responsibilities**

| **Staff Member** | **Role** | **Responsibilities** |
| --- | --- | --- |
| Mamoun Suboh | Project Manager | * Assign tasks to team members. * Review test activities & give feedback. * Define project scope. |
| Afnan Kharof | QA Lead | * Provide continuous guidance to team members' progress. * Conducting daily scrum meetings. * Address team queries & clarify any ambiguities. |
| Mai Okasha | QA Engineer | Prepare test plan, test coverage, execute test cases, create Bug Report & Bug Summary Report. |
| Saif Araj | QA Engineer |
| Zaid Jaber | QA Engineer |
| Lina Shaqoura | QA Engineer |

1. **Entry & Exit Criteria**

**8.1 Entry Criteria**

* All features completed and deployed
* Test data available
* No blocking defects in the system
* Test environment accessible

**8.2 Exit Criteria**

* All critical test cases pass
* No major defects remain open
* Test summary approved
* All risks solved

1. **Resources & Environment Needs**

**9.1 Testing Tools**

Tracking tool: Trello

Bug tracking: Microsoft Word & Excel.

**9.2 Environment Test**

Platform: Web

Os: Windows 11, MacOS

Browsers: Chrome & Microsoft Edge

1. **Risk Management**

| **Risk** |
| --- |
| Requirements not clearly defined |
| Delays in test environment setup |
| Incomplete test coverage due to time constraints |

1. **Approval**

| **Name** | **Role** | **Approval Status** | **Date** |
| --- | --- | --- | --- |
| Mai Okasha | QA Engineer | Approved | *22 Jun 2025* |
| Saif Araj | QA Engineer | Approved | *22 Jun 2025* |
| Zaid Jaber | QA Engineer | Approved | *22 Jun 2025* |
| Lina Shaqoura | QA Engineer | Approved | *22 Jun 2025* |